RASHTRIYA ROZGAR MISSION (NGO)

Managed By

ABHINAV BAL LOK (REGD.)

(Under the Society Registration Act XXI of 1860 Established 1968)

Z-1/503 TDI Kingsbury Near Rodeo Drive Mall Kundli, Haryana 131028

Tel: 0130-400-5030, 9810252209, 9891173891,8881422134

• Personal Selection and Placement Division. • Self Employment Training • All India Self Employment Movement

A Non- Profitable Venture # Legacy of trust Since 1968

Ref: *ABL/RRM/A-IM* Dated:…….

Subject: Recuitment/Placement Services Provided Fee of Cost On Institutional Annual Membership

Dear Sir/Madem,

Personnel Selection & Placement Division of Rashtriya Rozgar Mission Provides All Type of Trained, Untrained/ Technical, Non-Technical/Official, Non-Official/Skilled-Unskilled Field & Marketing, Head-working sincere, genuine and competent workers and staff as per your requirements. If you require any type of above mentioned staff and want to avail allied consultancy services free of cost, you are advised to enrol your organization as an Institutional Member of Rashtriya Rozgar Mission by Remitting Rs. 2100 as an Annual Subscription and send your requirements in the Order Form given below Rashtriya Rozgar Mission will provide staff as per your requirement mentioned is the Order Form or Letterhead, any time when required under the seal and signature of authorized signatory of your organization .

Candidate's First Month's Salary must be given in favour of "Rashtriya Rozgar Mission" with the remarks that you have selected the Candidate or not, for the next month. If you have rejected the candidate further, we may send other Candidate immediately; so that your work may not suffer any more. On receipt of the payment of the salary of the Candidate from the Employer, we are responsible to give it to the Candidate as per rules of RRM.

With best wishes, *Please issue Cheque in favour of*

Sincerely Yours

RASHTRIYA ROZGAR MISSION (NGO)

(Leena Gupta)

Secretary: RRM/ABL. *Employer's Copy: To be retained by the Employer/ Institutional, Member*

Annual Membership/Subscription is not Refutable in any case

MEMBERSHIP- CUM-ORDER FORM/RENEWAL FORM

The Secretary,
Rashtriya Rozgar Mission,
Abhinav Bal Lok (Regd.)

To be filled by the RRM office
Institutional Membership / Renewal
Receipt No……Dated …….

Dear Sir,

We are pleased to inform you that we are interested to enroll our organization as an Institutional Member of Rashtriya Rozgar Mission. We have vacancy for the following.

Name of the Past (s) :
Educational Qualification :
Experience Required, if any :
Salary Offered Proposed :
Timings etc. :
Order Details, if any :

We are willing pay the Annual Subscription of Rs. 2100 We will pay Candidate's First Monty Salary after one month of Joining by Abhinav Bal Lok (Regd.) with the Remarks of Selection or Rejection for further Duties. We understand that this Annual Subscription is Not Refundable in any circumstances . ***#Please Enclose in Visiting Card***.

Thanking you, Cheque/Pay Order/Demand Draft No. ……

Yours faithfully, Name of the Bank/Branch……

Signature, Name with Designation
Address & Contact Numbers of the
Organization with Seal Rubber/Stamp

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